

Approved For Release 2001/08/21 : CIA-RDP78-03930A000100040052-9

# READING TECHNIQUES 1951 - 1956

Approved For Release

RDP78-03930A000

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20 June 1950

MEMORANDUM FOR: OSO/OPC Training Liaison Officers

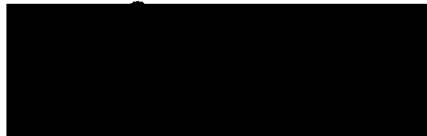
SUBJECT: Reading Improvement Course

1. It is contemplated that the Training Division will establish a Reading Improvement Program in the near future. The course of instruction will include 30 hours of training to be given one hour per day for a period of 30 days. Registration for the first reading improvement classes will be limited.

2. The course is designed primarily to increase the reading skills of OSO/OPC Staff Officers by means of controlled reading practices. The purpose is not only to improve a student's reading speed but to develop greater powers of comprehension. Tested techniques of training as applied by the Air Force in a similar program have proved the average reading rate of 700 students has been doubled with no loss of comprehension.

3. Each Training Liaison Officer is requested to acquaint his Division or Staff Chief with the plan to inaugurate this instruction, and to make available to the Training Division a tentative estimate of the number of personnel desiring to participate. A schedule of the classes will be published later.

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Chief, TRD

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**H Q. U S A F**  
**READING IMPROVEMENT LABORATORY**

Group and Individual Reading Improvement Results obtained by Classes 49-A through 50-B. Final Results are based upon records of Students with 25 to 30 hours attendance.

**AVERAGE FREE READING RESULTS**

	Initial Rate	Initial Comp	Final Rate	Final Comp
CLASS 49-A	292 WPM	83.2 %	488 WPM	79.3 %
CLASS 49-B	307 WPM	85.8 %	505 WPM	84.9 %
CLASS 49-C	297 WPM	81.0 %	483 WPM	84.0 %
CLASS 49-D	299 WPM	84.4 %	524 WPM	84.2 %
CLASS 49-E	285 WPM	81.5 %	471 WPM	81.7 %
CLASS 50-A	283 WPM	83.6 %	492 WPM	83.4 %
CLASS 50-B	290 WPM	84.4 %	511 WPM	83.4 %
7 Class Avg.	293 WPM	83.4 %	493 WPM	83.0 %
CLASS 50-C	302 WPM	79.1 %	456 WPM	85.2 %

**INDIVIDUAL HIGH AND LOW FREE READING RESULTS**

Class	Initial Low		Final Same		Initial High		Final Same		Highest Final		Initial Same	
	Rate	Comp	Rate	Comp	Rate	Comp	Rate	Comp	Rate	Comp	Rate	Comp
Class 49-A	106	100	382	80	431	90	575	100	802	80	297	80
Class 49-B	166	70	340	90	466	60	883	90	971	90	330	80
Class 49-C	177	90	442	90	517	90	582	90	1040	70	367	80
Class 49-D	171	100	297	100	512	60	883	90	1100	60	510	100
Class 49-E	181	80	514	60	454	80	899	60	950	80	370	90
Class 50-A	154	100	215	80	428	90	572	90	882	70	422	90
Class 50-B	108	90	233	80	440	100	718	60	1026	60	352	90

RESTRICTED

18 September 1951

MEMORANDUM FOR: All Personnel, OSO and OFC

SUBJECT: Reading Improvement Course

1. The next Reading Improvement Course for OSO and OFC staff personnel will begin on 1 October and end on 2 November 1951. This course is designed to improve reading skill by increasing visual perception, eliminating undesirable reading habits and increasing reading speed and maintaining rate of comprehension. The course requires a minimum of 30 hours instruction to be given one hour per day for six weeks. Three new classes, each limited to 12 students, will begin at 0900, 1000, and 1100 hours.

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2. Applicants for this course will report to Room 17, [REDACTED] on 1 October. They will be informed by TRO what time to report.

3. Daily class attendance is absolutely necessary to successful reading improvement. Any individual who is absent from as many as four sessions will be automatically dropped from the roster. In fairness to the personnel desiring reading improvement, and because of the demand, it is suggested that only those individuals be entered in the course who will be present at all sessions.

4. Applications should be made by memorandum to TRO, through PI/TR/OFC or OFC Training Officer, as appropriate, not later than noon, Friday, 27 September. (See attached form.)

5. It is requested that this memorandum be given wide distribution throughout OSO and OFC.

6. For information, call extension 327A or 2979.

FOR THE ASSISTANT DIRECTOR OF TRAINING (COWART):

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[REDACTED]  
Deputy Asst Staff Training

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